



## ARIZONA CORPORATION COMMISSION

### GENERAL FILING INSTRUCTIONS FOR NOTICE OF WINDING UP AND ARTICLES OF TERMINATION (Pursuant to ARS §§ 29-781 & 29-783)

1. Deliver two (2) completed copies of the signed **original Notice of Winding Up and Articles of Termination** to the Commission. Your filed copy will be returned to you when all requirements have been satisfied. **Notarization is not required.**
2. The Notice of Winding Up and Articles of Termination must be executed by a manager, if management of the limited liability company is vested in a manager, or by a member if management is reserved by the members.
3. **Pay the required (U.S). fees.** Please make check payable to the Arizona Corporation Commission. Expedited service is available for an additional \$35.00 fee. (If Notice of Winding Up and Articles of Termination are filed simultaneously only one expedite fee is applicable).

	<b><u>Regular</u></b>	<b><u>Expedited</u></b>
Notice of Winding Up	\$ 25.00	\$ 60.00
Articles of Termination	\$ 35.00	\$ 70.00

4. If the person executing the documents has a power of attorney authorizing him/her to do so, a copy of the document granting authority must be included with the filing.

ALL DOCUMENTS FILED WITH THE ARIZONA CORPORATION COMMISSION ARE PUBLIC RECORD. AS SUCH, ALL DOCUMENTS ARE OPEN FOR PUBLIC INSPECTION.



**ARIZONA CORPORATION COMMISSION**

**DOMESTIC LIMITED LIABILITY COMPANY  
NOTICE OF WINDING UP/ARTICLES OF TERMINATION CHECKLIST**

**Notice of Winding Up:**

- ☐ Indicate the current exact name of the limited liability company.
- ☐ Executed by a manager if management of the limited liability is vested in one or more managers or by member if management of the limited liability company is reserved to the members.

**Articles of Termination:**

- ☐ Indicate the current exact name of the limited liability company.
- ☐ Executed by a manager if management of the limited liability is vested in one or more managers or by member if management of the limited liability company is reserved to the members.

**Fees:**

- ☐ Attach check for filing fee \$25.00 Notice of Winding Up/ \$35.00 Articles of Termination. Additional \$35.00 for expedited services. Make check payable to the Arizona Corporation Commission and it must be dated and signed.

**Publication:**

- ☐ Publication not required.

# ARTICLES OF TERMINATION

OF

\_\_\_\_\_  
[Name of Limited Liability Company]

1. The name of the limited liability company is \_\_\_\_\_.
2. A notice of winding up, disclosing the dissolution of the limited liability company, was filed with the Arizona Corporation Commission on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.
3. All known properties and assets of the limited liability company have been applied and distributed in accordance with A.R.S. §29-781 Et. seq.

Management of the limited liability company is: (Check One)

☐ reserved to the members. ☐ vested in a manager or managers.

DATED this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
[name of limited liability company]

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_  
[Check one] ☐ Member ☐ Manager

The Articles of Termination must be executed by a manager if management of the Limited Liability Company is vested in a manager, or by a member if management is reserved to the member(s).
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